

5th January 2026

Dear CAI Members and Cotton Friends,
Dear Participants,

We are happy to inform you that Cotton Association of India (CAI) is organising two **International Cotton Association (ICA) 'Outreach and Training Courses'** – one in Ahmedabad and the other in Coimbatore as per details given below: -

		Ahmedabad, Gujarat	Coimbatore, Tamil Nadu
Day and Date (Tentative)	:	Monday, the 2 nd March 2026 and Tuesday, the 3 rd March 2026	Thursday, the 5 th March 2026 and Friday, the 6 th March 2026
Timing	:	10.30 a.m. to 5.30 p.m.	10.30 a.m. to 5.30 p.m.
Venue	:	Under finalisation	Under finalisation
Course Content	:	As contained in Annexure 1	As contained in Annexure 1
Faculty	:	Dr. Robert Jiang Mr. Jamie Welsh MNC from India	Dr. Robert Jiang Mr. Jamie Welsh MNC from India
Course Fees per delegate	:	For CAI Members – INR 20000/- + GST @ 18%	For CAI Members – INR 20000/- + GST @ 18%
	:	For Non-Members – INR 25000/- + GST @ 18%	For Non-Members – INR 25000/- + GST @ 18%

The purpose of these ICA Outreach and Training Course is to give an opportunity to all stakeholders of the cotton and textile value chain for acquiring knowledge about international trade.

As you are well aware, CAI, the apex cotton body in India, and ICA, the world's leading arbitral cotton association, have an MOU to promote better cotton practices, upholding sanctity of contracts and pursuing the cause of cotton globally and more effectively. Through the above workshops, the ICA will be providing knowledge to delegates on the subjects mentioned in **Annexure 1**.

The following are the details of the ICA Outreach and Training Course:-

This Course is arranged at a reasonable fee which includes cost of material, two days breakfast, lunch, high tea and dinner on the first day. This Course will give you immense knowledge of international cotton trade and will also help in protecting your interest. This will also educate you about trade participants' rights and responsibility.

: 2 :

Since you are an important stakeholder in the cotton value chain, we earnestly request you to take advantage of this ICA Outreach and Training Course by enrolling you and/or other senior members/employees of your group companies.

Last year we held a similar Training Course in Mumbai wherein we received an overwhelming response hence we are also expecting similar response in these two Courses.

In view of availability of only limited seats, we urge you to register as early as possible. Kindly return back the enclosed registration form duly filled in with the requisite payment by Bank transfer as per the details given below:-

Title	:	Cotton Association of India
Name of Bank	:	HDFC Bank Ltd.
Branch Address	:	Ground Floor, Manekji Wadia Bldg., Nanik Motwani Marg, Fort, Mumbai – 400 001
Account Type	:	Institutional Savings Account
Account No.	:	50100136269518
IFSC Code	:	HDFC0000060
Swift Code	:	HDFCINBB

Kindly provide us the UTR Number of Bank transfer.

Thanking you,

Yours sincerely,

Vinay N. Kotak

Encl: As above



**INTERNATIONAL COTTON ASSOCIATION (ICA)
OUTREACH AND TRAINING COURSE ORGANISED BY
COTTON ASSOCIATION OF INDIA (CAI)
ALONG WITH OTHER RESPECTIVE LOCAL ASSOCIATIONS**

Date	Monday, the 2 nd March 2026 and Tuesday, the 3 rd March 2026 at Ahmedabad, Gujarat	Supported by Gujcot Trade Association
Date	Thursday, the 5 th March 2026 and Friday, the 6 th March 2026 at Coimbatore, Tamil Nadu	Supported by ICF and SIMA

MODULES & AGENDA:

Day 1	Modules
Starting time:	Registration & Networking
	CAI's Opening Remark by CAI President
	ICA's Opening Remark by ICA President / Managing Director
	01 ICA's Function and Roles
	02 Contract Making – How to make a clear, concise and complete contract
	03 Contract Performance – How to ensure a smooth contract performance
	04 Agents/Brokers – Role and Functions of the agents/brokers'
	05 Dispute Resolution – Avoidance of Trade Issues and Claims, Mediation and Resolution.
	07 Manual Classing – Its principle and procedures

	08 Instrument Testing – Understand HVI testing, its parameters and calculation and development.
	09 ICA Value Differences – How to use Value Differences to Calculate Allowances.
	Followed by Dinner
Day 2	Modules
Starting time:	10 Risk Management – ICA and MNC from India
	11 Arbitration – What are the procedures, timeframes, fees of arbitration and appeal?
	12 Safe Trading – How to ensure safe trading – List of Unfulfilled Awards and Protection
	13 Importance of ICA Membership – Rights, Engagement, Networking, Protection, Benefits, Influences
	14 Textile Process – Spinnability, Traceability and Beyond
	Workshop Assessment, Questions & Answers
	15 Workshop Exam
	Arbitrator's Exam (Optional and Pre-registered)
	Workshop Feedback
	Workshop Certificate



REGISTRATION FORM

Date: _____

The Secretary
Cotton Association of India,
Cotton Exchange Building, 2nd Floor,
Cotton Green, Mumbai – 400 033.
Tel. No.: +91 022-8657442944-46
Email: cai@caionline.in

Dear Sir,

“INTERNATIONAL COTTON ASSOCIATION LTD. (ICA) OUTREACH AND TRAINING COURSE” AT AHMEDABAD

We are one of your members* / non-members*. We have pleasure in deputing the following delegate/s for the above Programme to be held **on Monday, the 2nd March 2026 and Tuesday, the 3rd March 2026 at Ahmedabad**. The particulars of the participant/s are as follows:-

1. Name of the Participant/s

(a) Mr./Mrs./Miss. _____

(b) Mr./Mrs./Miss. _____

2. Designation/s

(a)

(b)

3. Name of the Organisation _____

4. Address: _____

5. Tel. No.: _____ **Mobile:** _____

Email: _____ **SGST No.** _____

*We have paid Rs. _____ being fees for this programme by NEFT / RTGS (Name of the Account Holder: Cotton Association of India, Name of the Bank: HDFC Bank Ltd., Branch Address: Ground Floor, Manekji Wadia Bldg., Nanik Motwani Marg, Fort, Mumbai – 400 001, Type of Account: Institutional Savings Account, Account No.: 50100136269518, IFSC Code: HDFC0000060), Swift Code: HDFCINBB vide Unique Transaction Reference (UTR) No. _____.

Thanking you,

Yours faithfully,

(Signature and Rubber Stamp)

* *Strike out whichever is not applicable*

\$ *Mandatory*



REGISTRATION FORM

Date: _____

The Secretary
Cotton Association of India,
Cotton Exchange Building, 2nd Floor,
Cotton Green, Mumbai – 400 033.
Tel. No.: +91 022-8657442944-46
Email: cai@caionline.in

Dear Sir,

“INTERNATIONAL COTTON ASSOCIATION LTD. (ICA) OUTREACH AND TRAINING COURSE” AT COIMBATORE

We are one of your members* / non-members*. We have pleasure in deputing the following delegate/s for the above Programme to be held on **Thursday, the 5th March 2026 and Friday, the 6th March 2026 at Coimbatore**. The particulars of the participant/s are as follows:-

1. Name of the Participant/s

(a) Mr./Mrs./Miss. _____

(b) Mr./Mrs./Miss. _____

2. Designation/s

(a)

(b)

3. Name of the Organisation _____

4. Address: _____

5. Tel. No.: _____ **Mobile:** _____

Email: _____ **SGST No.** _____

*We have paid Rs. _____ being fees for this programme by NEFT / RTGS (Name of the Account Holder: Cotton Association of India, Name of the Bank: HDFC Bank Ltd., Branch Address: Ground Floor, Manekji Wadia Bldg., Nanik Motwani Marg, Fort, Mumbai – 400 001, Type of Account: Institutional Savings Account, Account No.: 50100136269518, IFSC Code: HDFC0000060), Swift Code: HDFCINBB vide Unique Transaction Reference (UTR) No. _____.

Thanking you,

Yours faithfully,

(Signature and Rubber Stamp)

* *Strike out whichever is not applicable* \$ *Mandatory*