

Agreed by the Board on 16 October 2018

Appendix C1:

A summary of our fees and charges for technical arbitrations, small claims arbitrations, quality arbitrations, notarisations and appeals

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Please note that the amount to be paid in each case will be in line with the firm's registration status.

Membership type	
Principal Firm: Merchants Related companies (must be the same business type)	Arbitration covers both sales and purchase contracts.
Principal Firm: Producers & Mills Related companies (must be the same business type)	Arbitration covers either sales or purchase contracts, not both, this will depend on the type of business. Sales Contracts: Producers, Growers, Farmers, Ginners Purchase Contracts: Spinners, Textile Manufacturers
Affiliate Industry Firm Related companies (must be the same business type)	Not covered for arbitration.
Agent	Allowed small claims technical arbitration only.
Association Member Firms (this applies only to Producers & Mills of the Affiliated Association Members)	Arbitration covers either sales or purchase contracts, not both, this will depend on the type of business. Sales Contracts: Producers, Growers, Farmers, Ginners Purchase Contracts: Spinners, Textile Manufacturers. The application fee for arbitration will be £2500.

TECHNICAL ARBITRATIONS	
Application fees	
Principal Firms and Related Companies registered for at least 12 months from the date of payment of membership fees.	No fee
Principal Firms and Related Companies registered for less than 12 months from the date of payment of membership fees.. This fee is not recoverable	£5000
Association Member Firms registered for less than 12 months. This fee is not recoverable	£5000
Non-registered firms (including those firms whose application for registration has been refused). This fee is not recoverable.	£5000
Other arbitration fees	
A deposit of £4,000 shall be payable upon submission of an application for arbitration.	
An hourly rate shall be charged by the arbitrators, up to a maximum of £150. Fractions of an hour after the first hour shall be charged pro rata. A minimum fee of £100 shall be payable to each arbitrator.	
The only expenses an arbitrator shall be entitled to claim are courier fees, up to a maximum of £50 unless substantiated with a receipt.	
Bank charges, postal charges and legal fees will also be recovered from the parties.	
When an arbitration case is cancelled the Secretariat shall take a percentage of the stamping charge, based on the claimant's membership status, as an "administrative fee" which will be taken out of the deposit at the following rates:	
1. After request for arbitration and deposit obtained	25%
2. During submission stage	50%
3. After submission stage	75%
Three awards will be published by the Secretariat for Technical Arbitration awards. If additional copies are required, a charge of £25 for each additional award will be charged, payable in advance of the publication of the Award. The parties can request additional copies of awards but the request must be made at least one week before the publication of the Award.	

SMALL CLAIMS TECHNICAL ARBITRATIONS	
Application fees	
Principal Firms and Related Companies registered for at least 12 months from the payment of membership fees.	No fee
ICA Bremen	No Fee
Non-registered firms	£1000
Association Member Firms	£250
Other arbitration fees	
A deposit of £750 shall be payable upon submission of an application for arbitration.	
An hourly rate shall be charged by the arbitrators, up to a maximum of £150. Fractions of an hour after the first hour shall be charged pro rata. A minimum fee of £100 shall be payable to each arbitrator.	
The parties must pay all other costs incurred in the course of the arbitration incurred by arbitrators or the Secretariat, such as bank charges, legal fees, first tier recovery costs; when requested.	
All couriered messages or documents etc sent by the Secretariat, will be charged at the rate of £50 per courier.	
The only expenses an arbitrator will be entitled to claim are courier fees, up to a maximum of £50 unless substantiated with a receipt.	
When an arbitration case is cancelled the Secretariat shall take a percentage of the stamping charge, based on the claimant's membership status, as an "administrative fee" which will be taken out of the deposit at the following rates:	
1. After request for arbitration and deposit obtained	25%
2. During submission stage	50%
3. After submission stage	75%
Bank charges, postal charges and legal fees will also be recovered.	

TECHNICAL APPEALS	
Application fees	
Principal Firms and Related Companies registered for at least 12 months from the date of payment of membership fees	No fee
Association Member Firms registered for less than 12 months. This fee is not recoverable	£5000
TAC appeal application fees for Principal Firms and Related Companies registered for less than 12 months and non-registered firms, to be £10,000. This fee is recoverable if so ordered in the award, at the TAC's discretion, but not recoverable from the ICA.	£10000
Other appeal fees	
A deposit of £10,000 shall be payable following a submission of an application for an appeal.	
In accordance with Bylaw 312 (5) Appellant must pay any costs or stamping fee that the Tribunal awarded against them in the first tier.	
An hourly rate shall be charged by the arbitrators, up to a maximum of £150. Fractions of an hour after the first hour shall be charged pro rata. A minimum fee of £100 shall be payable to each arbitrator.	
An additional fee of £250 per arbitration will be payable to the Chairman	
The Association will charge as its fees 25% of the technical appeal committee's total fees.	
All couriered messages or documents etc sent by the Secretariat, will be charged at the rate of £50 per courier.	
The only expenses an arbitrator shall be entitled to claim are courier fees, up to a maximum of £50 unless substantiated with a receipt	
Three awards will be published by the Secretariat for Technical Arbitration awards. If additional copies are required, a charge of £25 for each additional award will be charged, payable in advance of the publication of the Award. The parties can request additional copies of awards but the request must be made at least one week before the publication of the Award.	
Bank charges, postal charges and legal fees will also be recovered.	

SMALL CLAIMS TECHNICAL APPEALS	
Application fees	
Principal Firms and Related Companies registered for at least 12 months from the payment of membership fees.	No fee
ICA Bremen	No fee
Small Claims Technical Appeal application fees for non-registered firms to be £1,000 if not paid in Small Claims Technical Arbitration as an application fee.	£1000
Association Member Firms	£250
Other appeal fees	
A deposit of £750 shall be payable upon submission of an application for a Small Claims appeal.	
An hourly rate shall be charged by the arbitrators, up to a maximum of £150. Fractions of an hour after the first hour shall be charged pro rata. A minimum fee of £100 shall be payable to each arbitrator.	
The parties must pay all other costs incurred in the course of the arbitration [technical appeal etc] incurred by arbitrators or the Secretariat, such as bank charges, legal fees, first tier recovery costs; when requested.	
The Association will charge as its fees 25% of the Small Claims appeal committee's total fees.	
All couriered messages or documents etc sent by the Secretariat, will be charged at the rate of £50 per courier.	
The only expenses an arbitrator will be entitled to claim are courier fees, up to a maximum of £50 unless substantiated with a receipt.	
Bank charges, postal charges and legal fees will also be recovered.	

STAMPING AND NOTARISATION OF TECHNICAL AWARDS AND SMALL CLAIM AWARDS

Stamping charges	
Principal Firms and Related Companies	£400
ICA Bremen	£400
Association Member Firms	£600
Non-registered firms	£800
Notarisation and legalisation of Awards	
All firms	£350

QUALITY ARBITRATION	
Application fees	
Registered Firms	No fee
Non-registered Firms	No fee
Quality arbitration, appeal and classification	
The lowest amount the arbitrators or appeal committee will charge for very bale represented by the samples provided is given below. They may charge more. If the samples provided represent less than 50 bales, they will charge for 50 bales.	
Quality Arbitration	Price per bale represented
Registered Firms	£0.35
Non-registered Firms	£1.00
Quality Appeal	
Registered Firms	£0.65
Non-registered Firms	£1.95
Classification	
For grade, colour and staple	£1.00
For grade and colour only	£0.65
For staple only	£0.65

STAMPING AND NOTARISATION OF QUALITY AWARDS AND APPEAL AWARDS	
Stamping charges	
The amount we will charge both firms for every bale represented by the samples provided is given below. If the samples provided represent less than 50 bales, we will charge for 50 bales.	
	Price per bale represented
Principal Firms and Related Companies	£0.03
Association Member Firms	£0.12
Non-registered firms	£0.24
Notarisation and legalisation of Awards	
All firms	£350